



CORPORATE HEADQUARTERS
121 SOUTH LOMBARD ROAD
ADDISON, IL 60101
P: (630) 629-3504
F: (630) 629-3512

www.enproinc.com

REQUEST FOR INSPECTION AND REPAIR ESTIMATE

Thank you for the opportunity to inspect your equipment in our Service Center. Please complete this form in its entirety and send it to Enpro by email to service_center@enproinc.com along with a Safety Data Sheet (SDS) for each process fluid that has been in contact with the equipment.

If applicable, the Equipment must be drained of oil and thoroughly cleaned and properly decontaminated in accordance with industry standards prior to shipment. The customer agrees to be responsible for any damages resulting from their failure to provide an SDS or failure to clean and decontaminate the Equipment prior to shipment. Enpro may refuse to accept delivery of the equipment if it is not clean and decontaminated.

Upon receipt of the completed form, ENPRO will send you a Returned Materials Authorization (RMA) number. Display the RMA number prominently on the outside of the shipping container and securely tag the Equipment with the RMA number. Keep a copy of this form for your records.

CUSTOMER INFORMATION

Date:

Company Name:

Billing Address:

City: State: Zip:

Contact Name:

Contact Phone:

Contact E-Mail:

Company Name:

Shipping Address:

City: State: Zip:

Location Within Plant:

PRODUCT INFORMATION

Model #

Manufacturer:

Serial #

Fluid(s):

Description of Problem:

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EVALUATION TERMS

Evaluation of Equipment:

Enpro will evaluate the Equipment within five (5) business days after it is received at Enpro. Upon completion of the evaluation, Enpro will email you an estimate of the cost of the repairs.

Evaluation Fee: \$250 fee will be invoiced if customer declines repair estimate or does not purchase new.

Freight:

The customer is responsible for all freight charges associated with shipping the equipment to and from Enpro.

Ship Equipment to:
ENPRO, INC.
121 S. Lombard Rd.
Attn: RMA# _____
Addison, IL 60101

P: (630) 629-3504

Enpro, inc. Service Center will store your item indoors in a conditioned space. Storage is free for the first 3 months after our repair proposal is sent. If we do not receive a P.O. for proposal within that time, a \$100 monthly storage fee will begin. This will be invoiced monthly until a P.O. is received or we receive return instructions.

Note: If the customer elects not to proceed with the repairs, Enpro will attempt to return the Equipment in the same condition as it was received; however, complete reassembly may not be possible due to the requirements of the evaluation process.

AUTHORIZED SIGNATURE

I certify that I am authorized to request service for the Equipment and that the information provided on this form is true and accurate to the best of my knowledge. I agree that the Equipment will be drained of oil and thoroughly cleaned and properly decontaminated in accordance with industry standards prior to shipment. I agree to be responsible for any issues that may result from failure to provide an SDS or properly clean and decontaminate the equipment prior to shipment to Enpro. I understand that Enpro may refuse to accept delivery of the Equipment if it is not clean and decontaminated prior to shipment.

Name (Print): Signature: Date:

ENPRO USE ONLY

Salesperson:		RMA #:	
Office Contact:		Ship To ID:	